

C – FINANCE DEPARTMENT

- Rule 37 – The Finance Department shall have the following functions namely :-
- It shall, in consultation with the Department of Personnel, frame rules regulating pay, leave and pension of persons in the service of the State Government and rules regulating the number gradings or cadre and emoluments of posts under the State Government and also be responsible for seeing that these rules are properly applied.

- It shall advice on the financial aspects of all transactions relating to such loans granted by the Government;
- It shall be responsible for proper utilization and safety of Provident Fund deposit of Government Servants and frame the Rules relating to giving of advances out of Provident Fund, the recovery of such advances and advising Departments generally on such matters.

- It shall examine and report on all proposals for the increase or reduction of taxation.
- It shall examine and report on all proposals for borrowing by the State Government, shall raise such loans as have been duly authorized and shall be in-charge of all matters relating to the service of loans and the discharge of any financial guarantees;

- It shall be responsible for laying down appropriate financial rules for guidance of other Departments who are responsible for proper maintenance of accounts by themselves and by the establishment subordinates to them.
- It shall prepare an estimate of the total receipts and disbursements of the State in each year and shall be responsible during the year for watching the State of the State Government's balances and for their Ways and Means operations.

- In connection with the budget and with supplementary estimates.
- On the receipt of a report from an Audit Officer that expenditure is being incurred for which there is sufficient sanction, it shall require the Department concerned to obtain sanction or not to incur further expenditure.
- On the receipt of a report that a financial rule has been contravened or a financial irregularity has been committed, it shall take steps to enforce the rule or to stop or rectify the irregularity.

- It shall lay before the Committee on Public Accounts the reports of the Auditors General of India relating to the appropriation accounts of the State and shall bring to the notice of the Committee all expenditure which has not been duly authorized and any financial irregularities.
- It shall advise the Departments responsible for the collection of revenue regarding the progress of collection and the methods of collection employed.

- Rule 38 – After the Governor has given his assent to the Appropriation Act, specifying (a) the grants made by the Legislative Assembly,
- (b) the sums required to meet the expenditure, if any, charged on the revenue of the State, the Finance Department shall have the power to sanction or to authorize sanction any re-appropriation within a grant from one major, minor or subordinate head to another.
- Copies of all orders sanctioning any re-appropriation which does not require the sanction of the Finance Department shall be communicated

- Rule 39 - The Finance Department shall also be consulted upon all proposals to sanction the relaxation of any financial rule and also before final orders are passed in any case of serious financial irregularity.
- Rule 40 – Where consultation with the Finance Department is necessary under the rules, it shall take place before the issue of orders or submission of in the case to the Cabinet.
- Provided that its shall be opened to the Finance Department to prescribed by general or special order, cases in which such consultation with it may not be necessary.

- Rule 41 – The Finance Minister may call for any papers in a case in which any of the matters referred to in Rule 10 is involved, and the Department to whom the request is addressed shall the papers.
- On receipt of the papers called for under sub-rule (1), the Finance Minister may request that the paper with his note on them shall be submitted to the Cabinet.
- No Minister and no Department shall the right to call for the Finance Department's papers in a case.

- Rule 42 – The Finance Department may make rules to govern financial procedure in general in all Departments and to regulate the business of the Finance Department and the dealing of other Department with the Finance Department.

THANK YOU