

Block Development Office, XYZ  
Government of Meghalaya

No. BDO/VEC/2/2021/21

Dt. XYZ, the 24<sup>th</sup> September, 2021

From: Smti. Tochri R. Sangma,  
The BDO,  
XYZ Block

To,  
The Block Development Officer,  
ABC Block.

Subject: Request for creation of a VEC in XYZ Block.

Sir,

With reference to the subject cited above, I have the honour to inform you that there are some villages in ABC block which are situated in the outskirts of XYZ Block. It has come to my notice that the members of those villages desire a creation of a VEC in ABC Block as it would be more favourable for them due to the reduced distance. It is my desire to request you to kindly grant permission for the creation of a new VEC from XYZ Block. This is for your kind information and necessary action. Thanking you in anticipation.

Yours faithfully,

Block Development Officer  
XYZ Block