



सत्यमेव जयते

GOVERNMENT OF MEGHALAYA
MEGHALAYA ADMINISTRATIVE TRAINING INSTITUTE
MAWDIANGDIANG, OPPOSITE: NEIAH
SHILLONG-793018



MATI

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☎: 0364-2308219

Instructions for Selected Candidates
MATI-AISPETC CSE Coaching Programme 2025–26

The following instructions are issued for all candidates selected for the MATI-AISPETC Civil Services Examination Coaching Programme 2025–26. Candidates are advised to read them carefully and comply with the requirements.

1. Registration and Verification:

- All selected candidates must report on **27th October, 2025 at 9:00 AM** at the **Auditorium, Meghalaya Administrative Training Institute, Mawdiangdiang, Shillong** for registration and necessary verification of documents.
- Candidates must bring original certificates, mark sheets, identification proof, and other documents as specified in the selection notification.

2. Hostel Accommodation:

- The MATI hostel can accommodate **70 students** only.
- Allotment will be made by the Institute on **merit basis**, with **first preference to candidates from outside East Khasi Hills District**.
- Hostel room allotment will be final and binding. No exchange or transfer of rooms will be allowed without prior permission from the Institute.

3. Items Required for Hostel Residents:

Candidates allotted hostel accommodation must bring:

- Blankets and bed sheets
- Pillows
- Cups, plates, mugs
- Other basic personal items for daily use

4. Attendance and Continuity in Classes

- Students are required to attend all classes regularly.
- Absence for more than **two weeks** without prior permission from the **Competent Authority** will lead to **cancellation of seat** in the programme.

5. Discipline and Conduct

- Students must maintain **strict discipline** both inside the classroom and within the Institute premises.
- Any act of misconduct or violation of campus rules will result in disciplinary action, which may include expulsion from the programme.

6. General Requirements

- Mobile phones must be kept on silent mode during classes and official sessions.
- Smoking, alcohol consumption, or any unlawful activity is strictly prohibited in the Institute and hostel premises.



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- Hostel residents are expected to observe the hostel timings and rules as issued separately by the Wardens.

Note: Non-compliance with any of the above instructions will attract disciplinary measures, including withdrawal of the facility and cancellation of candidature.

All concerned are directed to ensure strict compliance with the above instructions.

(Swapnil Tembe, IAS)

Director,

Meghalaya Administrative Training Institute,
Shillong