



**GOVERNMENT OF MEGHALAYA**  
**MEGHALAYA ADMINISTRATIVE TRAINING INSTITUTE**  
**MAWDIANGDIANG, SHILLONG-793018**



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No. AISPETC.6/2008/Pt/ 164

Dated Shillong the 24<sup>th</sup> July, 2026

**NOTICE**

**Subject: Commencement of Coaching Classes for UPSC-CSE (Session 2026-27)**

This is to inform all candidates who have successfully qualified for the UPSC-CSE Coaching Programme (Session 2026–27) at the MATI-AISPETC, Shillong, that the coaching classes are scheduled to commence on **03rd August 2026**.

All selected candidates are directed to report to the MATI campus for registration and orientation on the aforementioned date. Failure to report by the designated date may lead to the forfeiture of the seat.

**1. Instructions for Candidates:**

Candidates must report to the administration office with the following documents in **original**, along with two sets of **self-attested photocopies**:

1. **Proof of Identity and Address:** A valid government-issued photo identity proof (e.g., Aadhaar Card, Voter ID, PAN Card, Passport, or Driving License).
2. **Educational Qualifications:** Original degree certificate or provisional degree certificate/mark sheets as proof of graduation.
3. **Proof of Date of Birth:** Class 10th (Matriculation) certificate/mark sheet.
4. **Category Certificate:** Valid SC/ST/OBC (Non-Creamy Layer)/EWS certificate issued by a competent authority, if applicable.
5. **Photographs:** 4 (four) recent passport-sized coloured photographs.
6. **Examination Credentials:** A copy of the application/admit card or proof of qualifying the screening test held on 11th July 2026.

**2. General Guidelines:**

- **Punctuality:** Candidates are expected to arrive at the venue by 9:00 AM for the formal registration process.
- **Verification:** All original documents will be verified on-site. Please ensure all certificates are current and issued by the appropriate authorities.
- **Conduct:** Candidates are reminded that they are enrolling in a professional training environment and are expected to maintain the decorum of the Institute at all times.

**3. Hostel Accommodation Guidelines:**

In addition to the registration requirements, candidates seeking hostel accommodation at the MATI campus are hereby instructed to adhere to the following guidelines upon their arrival on **03rd August 2026**:

**1. Documentation for Hostel Admission**

- **Undertaking/Affidavit:** A signed copy of the "Hostel Rules and Regulations" undertaking (provided at the time of registration).
- **Contact Information:** Name and contact details of two local guardians or emergency contact persons.

**2. Items to Bring**

Candidates are expected to bring their own personal essentials, including but not limited to:

- Bedding (bed sheets, pillowcases, and blanket/quilt appropriate for the local weather)



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- Personal toiletry items and towels.
- Appropriate formal attire for daily classroom sessions and training activities. Aspirants are not allowed to wear gym wear, cargos, shorts, chappals/slippers to the classroom.
- Personal stationery, including a laptop (if available) for academic purposes.
- *Note: Heavy electrical appliances (heaters, irons, induction cooktops) are strictly prohibited inside the hostel rooms.*

### 3. Personal Vehicle Policy

- **Strict Prohibition:** Candidates residing in the hostel are **strictly not allowed to bring or keep personal vehicles** (including two-wheelers and four-wheelers) on the MATI campus premises. Any violation of this rule will lead to disciplinary action and the immediate revocation of hostel privileges.

### 4. Hostel Code of Conduct

- **Reporting:** Hostellers must report to the MATI Administration immediately upon arrival to complete room allotment formalities.
- **Occupancy:** Rooms will be allocated based on availability and institutional policy. The decision of the Institute regarding room allocation is final.
- **Discipline:** The hostel is a place for quiet study. Hostellers are expected to observe silence during study hours and adhere strictly to the stipulated **curfew times**.
- **Cleanliness:** Maintenance of room hygiene is the responsibility of the occupant. Inspections will be conducted periodically by the MATI Administration.
- **Damage to Property:** Any damage intentionally caused to hostel furniture, fixtures, or infrastructure will be recovered from the concerned Hosteller.

For any further queries, please contact the administrative office at the MATI campus or reach out via the official email: [matismegh@gmail.com](mailto:matismegh@gmail.com) .

**By Order,**

Sd/-

**Director**

Meghalaya Administrative Training Institute (MATI)  
Shillong