

UNDERTAKING-CUM-DECLARATION BY SELECTED STUDENT

Under the MATI–SMRATA Civil Services Sponsorship Programme

I, _____, son/daughter of _____, resident of _____, having been selected under the Civil Services Sponsorship Programme in New Delhi sponsored by the **Sreenivasan Muniswamy Radha Addanki Trust and Ayurway (SMRATA)** and facilitated by the **Meghalaya Administrative Training Institute (MATI), Shillong**, hereby solemnly affirm, declare and undertake as follows:

1. Acknowledgement of the Role of MATI

I understand and acknowledge that the **Meghalaya Administrative Training Institute (MATI)** is acting primarily as a **facilitating and coordinating institution** under the Memorandum of Understanding (MoU) entered into between MATI and the **Sreenivasan Muniswamy Radha Addanki Trust and Ayurway (SMRATA)**.

I further acknowledge that MATI's role includes, inter alia, facilitating the screening and selection process, verification of credentials, institutional liaison and such advisory/monitoring functions as may be required under the MoU.

I clearly understand that MATI is NOT the sponsoring, funding or coaching agency under this programme.

2. Financial Sponsorship by SMRATA

I understand that, as per the terms of the MoU, **SMRATA is responsible for the financial sponsorship and associated support** extended to the selected students, including the applicable coaching fees, the prescribed monthly food and lodging allowance/stipend, learning materials/support and academic mentoring, subject to the terms, conditions and arrangements of SMRATA and the concerned coaching institution.

Accordingly, I shall **not make any claim upon MATI for payment, reimbursement, stipend, accommodation, food, coaching fees, study material, travel expenses or any other financial or material assistance** which is the responsibility of SMRATA under the programme.

3. Direct Communication with SMRATA

I undertake that, upon selection and during the period of sponsorship, I shall remain **directly and regularly in touch with SMRATA and/or its designated representatives** in respect of all matters concerning:

- coaching and admission;
- payment of coaching/institutional fees;
- monthly stipend/food and lodging allowance;
- accommodation and related arrangements;
- study materials and test series;
- academic mentoring and performance monitoring;
- attendance and academic progress;
- continuation of sponsorship;
- any delay, difficulty, grievance or clarification relating to the assistance provided by SMRATA; and
- any other matter falling within the scope of SMRATA's responsibilities.

I shall promptly communicate with SMRATA regarding such matters and shall **not treat MATI as the primary authority responsible for resolving issues which fall within the responsibility of SMRATA or the concerned coaching institution.**

4. Limited Responsibility of MATI

I expressly acknowledge that MATI **does not undertake any financial liability or personal obligation towards me** in relation to the sponsorship, coaching, accommodation, food, stipend, study material, mentoring or other benefits provided under the programme.

I further understand that MATI **does not guarantee:**

- a. my admission to any particular coaching institute;
- b. my continuation in the sponsorship programme;
- c. any particular amount or duration of financial assistance beyond the arrangements approved by SMRATA;
- d. my academic performance or success in the UPSC Civil Services Examination; or
- e. resolution by MATI of matters which are within the administrative, financial or academic responsibility of SMRATA or the concerned coaching institution.

5. Compliance with Terms and Conditions

I undertake to comply fully with:

- the terms and conditions prescribed by SMRATA;
- the rules and regulations of the coaching institution/institute where I am enrolled;
- the academic and attendance requirements of the programme;
- all applicable instructions issued by MATI in relation to monitoring and coordination; and
- all applicable laws, rules and institutional requirements while availing the benefits of the programme.

I understand that failure to comply with the applicable conditions may result in **withdrawal, suspension or termination of the assistance/sponsorship**, in accordance with the applicable terms and decisions of the competent authority/SMRATA.

6. Accuracy of Information and Documents

I declare that all information, certificates, documents, educational qualifications, marksheets, identity particulars, income-related information and other documents furnished by me during the selection and verification process are **true, correct, complete and genuine** to the best of my knowledge and belief.

I undertake to immediately inform MATI and/or SMRATA if any information furnished by me is subsequently found to be incorrect, incomplete, misleading or materially changed.

I understand that submission of false, fabricated, misleading or fraudulent information may lead to **cancellation of my selection, withdrawal of sponsorship and such other action as may be permissible under applicable rules/law**.

7. Academic Progress and Conduct

I undertake to maintain satisfactory academic progress, regular attendance and appropriate conduct throughout the period of coaching/sponsorship.

I shall make sincere and diligent efforts towards preparation for the UPSC Civil Services Examination and shall cooperate with the mentoring, academic tracking, evaluation and monitoring mechanisms established under the programme.

I shall promptly provide such progress reports, attendance details, examination/test results or other information as may reasonably be required by MATI or SMRATA for programme monitoring.

8. No Representation of MATI

I shall not represent myself as an employee, representative, agent, official or authorised spokesperson of MATI, the Government of Meghalaya or SMRATA merely by virtue of being a selected student under this programme.

I shall not use the name, logo, emblem or official identity of MATI, the Government of Meghalaya or SMRATA for any personal, commercial, political or unauthorised purpose.

9. No Guarantee of UPSC Success

I understand that the programme is intended to facilitate quality coaching and support for preparation for the UPSC Civil Services Examination and that **selection under this programme does not confer any assurance, guarantee or right of selection in the UPSC Civil Services Examination or any other competitive examination.**

The outcome of my examination and future career shall depend upon my own performance, eligibility, preparation and the applicable examination process.

10. Responsibility for Personal Matters

I acknowledge that MATI shall not be responsible for my personal affairs, day-to-day arrangements, personal expenses, conduct, acts or omissions while I am residing in or outside Meghalaya for the purpose of coaching.

Any dispute or difficulty relating specifically to accommodation, stipend, coaching fees, academic mentoring or other support being provided by SMRATA shall be taken up by me **directly with SMRATA/designated representatives** in the first instance.

11. No Claim Against MATI

I hereby voluntarily undertake that, to the extent permitted by law, I shall **not hold MATI, its officers or staff personally liable for any failure, delay, discontinuation, modification or non-availability of financial or other assistance which is the responsibility of SMRATA or any third-party coaching institution.**

I further understand that MATI's facilitation of my selection does not create any employer-employee, principal-agent, fiduciary or financial relationship between MATI and me.

12. Withdrawal/Discontinuation

I understand that the continuation of my sponsorship and related benefits shall remain subject to the terms of the MoU, the applicable conditions prescribed by SMRATA, my compliance with the requirements of the programme and the rules of the concerned coaching institution.

In the event of withdrawal or discontinuation of sponsorship for reasons attributable to my misconduct, non-compliance, false information, unsatisfactory participation or other breach of applicable conditions, I shall abide by the decision taken by the competent authority/SMRATA in accordance with the applicable terms.

13. Communication and Contact Details

I undertake to keep my mobile number, email address, residential address and other contact particulars updated with MATI and SMRATA.

I shall remain responsive to official communications relating to the programme and shall promptly communicate any change in my contact details.

14. Acceptance of the Undertaking

I have read and understood the above undertaking and have been made aware of the respective roles of **MATI and SMRATA** under the programme.

I am executing this Undertaking voluntarily and with full understanding that **MATI is principally a facilitator/coordinating institution and that I am required to remain in direct contact with SMRATA for assistance and matters falling within SMRATA's responsibilities.**

DECLARATION

I hereby confirm that I have carefully read and understood this Undertaking-Cum-Declaration, including the provisions relating to the limited facilitating role of MATI and the responsibility of SMRATA for financial and other sponsorship-related assistance and undertake to abide by the terms of this Undertaking and the applicable terms and conditions of the programme.

Signature: _____

Name of Student: _____

Father's/Mother's/Guardian's Name: _____

Permanent Address: _____

Mobile No.: _____

Email ID: _____

Date: _____

Place: _____

FOR OFFICE USE

Verified by: _____

Designation: _____

Signature: _____

Date: _____